



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**SHRI DHARMASTHALA MANJUNATHESHWARA LAW
COLLEGE AND CENTRE FOR P.G. STUDIES AND
RESEARCH IN LAW**

M . G . ROAD, KODIALBAIL, MANGALURU

575003

www.sdmlc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Dharmasthala Manjunatheshwara Law College and Centre for Post Graduate Studies and Research in Law is one among 40 educational institutions established by SDM(E) Society, Ujire, D.K district, headed by Padma Vibhushana Awardee, Dr. D Veerendra Heggade. The college traces its genesis to the 'Nayadana' concept, one among four fold dharmas of Shri Kshethra Dharmasthala. The college has a motto '*Dharmo Rakshathi Rakshitha*', meaning thereby dharma protects those who protect it. The college was started in the year 1974 under Mysore University and in 1980, the college was affiliated to Mangalore University and has the credit of starting 5 Years integrated Course in coastal Karnataka. In the year 2005 the college started 2 years LL.M., course in Business and Trade Law under Mangalore University. With the inception of Karnataka State Law University, Hubballi, the college got affiliated itself to KSLU, Huballi. In the year 2011, the college has been recognized as a Research Centre by KSLU. The college offers 5 Years Integrated B.A., LL.B., BBA., LL.B., 3 Years LL.B., One Year LL.M., in Corporate and commercial Law and Doctoral Programme.

The Management of the college under visionary leadership of Dr. D. Veerendra Heggade, consists of Vice-Presidents, Secretaries and Members who formulates and implements schemes and policies and provide necessary facilities for imparting quality legal education. The unique mode of governance of SDM Institutions is based on mutual trust, transparency and decentralization with accountability at every level of administration. During the planning of various developmental activities there is free flow of ideas and sharing of thoughts ensuring involvement, functional efficiency and qualitative growth. Due to these, the law college could successfully accomplish its vision and mission and brought transformational and effective system of legal education in D.K. District, a district which has rendered a unique contribution to the country's cultural heritage, economic advancement as well as legal tradition.

Vision

“To impart holistic knowledge of law and mould students to be competent legal professionals, committed to the cause of community development through sustained academic activities and research thereby promoting empowerment through legal education for building ethical society.”

Mission

- Learner centred education of excellence
- Strong community interaction
- Professionalism in education and service
- Efficiency, quality, continuous improvement and innovation in all the processes of our system
- Develop adaptability skills to meet the challenges of changing times

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Strong and visionary management with rich experience of running professional and general educational institutions as well as a number of charitable and philanthropic activities.
- Commitment/adherence to social justice and gender equity in employment/admission.
- Ideal location in the heart of the city accessible by all modes of transport.
- Existence of many judicial, quasi judicial, administrative bodies within the vicinity of the College.
- Linkages with national and international institutions.
- Reasonable and affordable fee structure and freeships.
- National recognition through survey rankings and NIRF.
- Only one affiliated college having Research Centre.
- Innovative and service oriented extension activities.
- Functional Arbitration Centre.
- Appointment of full time clinical law teacher.
- Young and experienced senior faculty with professional experience and dedicated secretarial and library staff.
- Students with fairly good academic background and excellent communication skills.
- Robust placement for students.
- Excellent student profile.
- Exemplary performance in co-curricular and sports by the students.
- Discipline and decorum maintained by staff and students.
- Well placed alumni and financial as well as non financial assistance from alumni.
- Government grant in aid after August 2015.
- Established strong SDM brand.

Institutional Weakness

- Limitations for expansion of infrastructure.
- Only 65% of teaching and non teaching staff is covered under government grant.
- The major concern of students is that, evaluation related grievance is not properly attended by the parent University on priority basis.
- Average University results have prevented many students from further progression.
- Limitation in syllabus updating and development due to affiliation to conventional University.
- No internal examination.
- Difficulty of building strong alumni network.

Institutional Opportunity

- Advantage of becoming full-fledged Law School on being affiliated to the Management University, i.e. Dharmasthala University.
- Attain autonomous status.
- Establishment of Full Fledged 'Alternative Dispute Resolution Forum'.
- Creation of 'Corporate Chair'.
- Possibility of introduction of new courses.
- Joining CLAT admission test.
- Starting of civil service/judicial service training programme.
- Establishment of Legal process outsourcing unit.
- Collaborations with industry.

- Scope for starting self financed short term courses.
- Utilization faculty experience for consultancy services.
- Mobilization of vast alumni spread across the world.
- Installation of solar energy for the entire campus.
- Identification of innovative extension activities to reach various target groups.

Institutional Challenge

- Fluctuation in demand for legal education.
- Introduction of Kannada paper for Non *Kanndigas*.
- Attracting top Law firms for hiring our Students.
- Difficulties of providing concessional Legal education.
- Non availability of qualified and specialised teachers at the higher level.
- Providing independent playground to students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum prescribed by the University is delivered in a planned and structured manner. IQAC prepares the College Calendar that maintains balance between teaching and co-curricular activities. For monitoring efficacy in teaching, various practices like teaching plan, work diary and collection of student feedback is adopted. Different teaching pedagogies such as lecture, problem solving and seminar methods are adopted. Clinical training such as Moot Courts, Mock Trials, Court and Chamber visits are properly planned for both internal evaluation and evaluation by the University. The curriculum is enriched with value added courses such as add on course on Basic Accountancy, Human Resource Management, Cyber Law, Real Estate Laws etc. Students are also provided with career oriented training in Company Secretary examination and soft skills so as to prepare them to compete in the corporate world. In the span of last five years, we had two diploma courses (IPR, Labour and Service Laws) and also introduced five years B.B.A.LL.B integrated course and one year LLM Course in Corporate and Commercial Laws. The Institution is the only Research Centre under KSLU and it has the credit of holding two courseworks successfully. The faculty of our Institution have been representing in various statutory bodies such as BOE, BOS (UG/PG), Local Inspection Committee, Doctoral Committee, Vigilance Squad, Sports, NSS, Red Cross Committee of the parent University and also of other Universities such as Goa, Bangalore, Kannur, Kuvempu, Manipal. Feedback is collected from various stakeholders such as parents, alumni, students and faculty for continuous improvement. Internship in multiple sectors exposes students from law in theory into law in action.

Teaching-learning and Evaluation

The institution offers Under Graduate & Post Graduate Programmes and is admitting students from more than 8 states and three nations. The average enrollment of students from other states and countries is 7.4% of the total students in the last five years. Yearly intake is 240 for U.G. and 15 for P.G. Programme and as many vacancies as notified by the university for the doctoral programme. The average percentage of student admission for the last five year is 102%. The rules and regulations of State and Central Governments, BCI and the University are strictly followed in admission. Students and faculty ratio 40:1 is maintained. Learning ability

of students is analysed through various levels and specific programmes are chalked out to cater to the requirements of slow and advanced learners. The teaching-learning is student centric in nature and various methods of learning such as experiential, participative learning, problem solving methods are used. Nearly 70% of faculty makes use of ICT methods. Teachers are appointed as per qualifications prescribed and there has been adequate representation of teachers hailing from different states. In the present teaching staff nearly 57% have cleared NET/SLET and 50% have enrolled for doctoral degree, 20% are on the verge of submission of their doctoral thesis. The rigorous evaluation process is adopted with Continuous Internal Evaluation with Grievance Redressal mechanisms. Student performance is monitored, informed and recorded. In the last five years the Institution has secured 4 ranks in five years B.A.LL.B, 5 ranks in three years LLB (in both kannada and English medium) and 4 medals and 6 Ranks in LLM and a host of special prizes for different subjects under the KSLU, Hubballi.

Research, Innovations and Extension

The Institution is the only Research Centre recognized by the KSLU. The current enrollment at Research Centre is 16, out of which 3 are on the verge of submission of their doctoral work. The Institution had three research guides and has conducted two course works successfully. The departmental Journal *Legal Opus* has ISBN number with total 11 issues till date and has been recognized as one of the leading Law Journal in the State of Karnataka. Recognizing the need for preserving, creating awareness of Intellectual Property Rights, the institution has organized 33 seminars/workshops based on theme of IPR and Industry-Academia innovative practices. The Institution has established an IPR Innovation Centre for Consultancy Service and institutional collaborations. The Institution, realizing the potentiality of Alternative Dispute Resolution has established ADR Centre which has conducted nearly 51 proceedings till date. The faculty, apart from participating in seminars & conferences have published 16 articles in International Journals/Books, 54 National Journals/Books and a few local journals in the preceding five years. The Institution has signed 12 Memoranda of Understanding with National and International Institutions / Organizations. Our LLM students have produced around 50 research projects and the faculty have guided more than 100 research projects of Distance Education students of Kuvempu University and KSOU Mysuru. The senior faculty members have been recognized as the valuers of doctoral thesis of other universities and in the last five years have evaluated around 3 thesis. They are invited as the members of Doctoral Committee/Research Advisory Committee of KSLU and other Universities. In the last five years 1 International Seminar, 3 National Conferences, 2 National Seminars, 19 workshops and around 60 Guest lectures were conducted. The institution has established 372 linkages specially with members of Mangalore Bar Association for clinical training. Extension and outreach programmes are conducted in collaboration with industry, NGOs through NSS, Red Cross etc. Students have been actively involved in Legal Aid, *Swachh Bharath*, Aids Awareness, Gender Sensitization through District Legal Service Authority, Eco Club, NSS and Human Rights Cell. 85 certificates have been received by faculty members in recognition/appreciation of extension activities by the Institution.

Infrastructure and Learning Resources

The Management has provided adequate infrastructure with class rooms fitted with LCD projectors, black and green boards, CCTV surveillance, Open Audio System, Information display TV and quality furniture with ventilated rooms. A fully fledged Moot Court Hall, an Air conditioned Conference Room with 160 capacity and an Auditorium with 800 capacity have been provided. ADR Centre, NSS Room, Ladies rest room, Staff Room, Stock Rooms, Sports Room and spacious Principal's Chamber, a guest room, library with all infrastructure facilities is provided. Canteen, Reprography Centre, Information centre are located within main

campus building. Well stocked library with print and digital resources, automation with integrated library software EERPMS is provided. The Institution has entered into agreements with nearby hostels and paying guest accommodation to provide lodging for our students. The Student Welfare Officer keeps in touch with authorities of these hostels and paying guest accommodation. Security arrangement is outsourced to Falcon Agencies. The Institution has outsourced coffee vending centre and Reprography Centre. ATM's and banks are very close by and the entire campus is Wi-Fi enabled. Regular servicing and maintenance is under taken and annual maintenance work is outsourced. Sanitation and housekeeping work is done on regular basis. The garden has precious medicinal plants, open aquarium and decompost unit. Green Audit is undertaken and LED Lights are placed in major parts of the building, Rain Water harvesting is undertaken through seepage system. Backup electricity provided by 35KV generator set.

Student Support and Progression

The Institution provides around 06 Government scholarships and in deserving cases freeships. On an average 67 students are availing various government scholarships and 33.4% students from LL.B./LL.M availed freeships. The institution organises capability enhancement schemes like preparation for competitive exams, career counselling, remedial coaching, bridge course, yoga and meditation as well as personal counselling. Students undergo mandatory internship in various Government and Non Governmental organisations. Institute ensures timely redressal of student grievances. Awareness programmes are very often undertaken on prevention of sexual harassment and ragging. Placement and Training Cell provides career counselling, Career guidance and train the students in the art of facing interviews, group discussion and soft skills. Placement is done on regular basis, not only for students of our Institution but also for the benefit of neighbouring Law Colleges. Placement takes place in and off the campus. Students have joined law firms, companies, government departments. Alumni contribute effectively in placement and training. Students have performed well in Sports and games events in the University, State and International Levels. On an average 04 cultural events are organised within the Institution. Intra college activities are organised by the Student Executive Council. The Institution has the privilege of organising State Level Inter Collegiate Cultural events. To preserve the local folk art, the Institution conducts inter- collegiate *Yakshagana* Competition for the last 27 years. Alumni Association is registered and contributes in all levels of development of the Institution. On average alumni contribute Rs. 3.5 Lakhs per year. Non financial benefits from alumni includes, guest lecture, organisation of law fest, presiding over mock trials and judging Moot Court Competitions. Prominent alumni have been elevated as the Judges of Supreme Court, High Court and top Judicial officers as well as presiding officers of various courts, Public Service Commission, CBI Prosecutors and in host of other fields. Alumni chapter meetings are organised in different places and reunion of many batches have been taken place in the Institution. Alumni have created a website <http://www.sdmalumni.com> and alumni have been active in various social media platforms.

Governance, Leadership and Management

The Institution has the privilege of being managed by a great visionary management which has rich experience of running multifarious professional and general educational institutions. Annual Governing Council Meeting, presentation of HOI's before the Management, regular and periodical visits by management members and participation of members in IQAC helps the Institution to fine tune its vision in unison with the vision of *Dharmasthala*. The strategic plan of the management to establish Research Centre has been realized. The Institution has been recognized as the venue for Kuvempu University Study Centre, ICWA and Company Secretary Examination Centre and regular venue for organizing cultural and literary events by public

organizations in view of affordability, accessibility and infrastructure. The Institution has established statutory, student centric and institution specific cells/committees with regular activities which are recorded and documented. The Student Executive Council is selected in an unique manner. The management has provided around 29 welfare measures for teaching and non teaching staff. Teachers are encouraged to participate in seminars/workshops and financial support is extended. Faculty Development/Recharge programmes are organized on regular basis. Overall performance of teaching staff is assessed through qualitative and quantitative metrics known as Performance Based Appraisal System (PBAS) and monetary incentives are extended. The Institution carries out internal and external audit and funds mobilized are effectively utilized. Quality creation, sustenance is assured through IQAC which is evident through introduction of add on courses, preparatory examinations, model answers, intra and international workshops/seminars/conferences. The management has perspective plan of realizing institutional autonomy. The Institution has participated in various surveys such as GHRDC, Career 360, Outlook, India Today and has received fairly good grade/ranking.

Institutional Values and Best Practices

Values followed in the institution derive their inspiration from the multifarious activities of *Dharmasthala*. Programmes on gender equity, human rights, dharmic & spiritual discourses, yoga training are arranged on regular basis. Student security and safety is taken care of, mentorship and counseling, regular medical checkup, concessional treatment in Management hospitals, student Insurance ensure that utmost interest is taken about our learners. Green practice, waste treatment, water conservation are undertaken within permissible limits of our infrastructure. LED bulbs have been installed resulting in reduction of power consumption. Facilities for *Divyangjan* are provided within permissible limits. National festivals, birth and death anniversaries of prominent personalities, festivals of National Integration such as Onam, conservation of local culture through Inter Collegiate *Yakshagana* Competition, organisation of intra-class literary and cultural fest. State level cultural fest and sports events are organized by the Institution in a systematic manner. Professional excellence is promoted through institutional best practices such as Law Lab, Arbitration Centre, Unique Moot Court Competitions, Law fest, etc. 'Swachh Bharath', Drug Awareness, Transgender Rights themes are highlighted to create legally empowered society. Silver Jubilee Endowment Lecture is conducted every two years inviting top legal luminaries.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE AND CENTRE FOR P.G. STUDIES AND RESEARCH IN LAW
Address	M . G . ROAD, KODIALBAIL, MANGALURU
City	Mangaluru
State	Karnataka
Pin	575003
Website	www.sdmlc.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	THARANATHA	0824-2494360	9449371918	0824-249263 6	sdmlaw@gmail.com
IQAC / CIQA coordinator	RAVINDRA K RAJPUT	0824-2406928	6360828015	0824-249418 6	sdmlawiqac@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	01-07-1974
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Karnataka State Law University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	28-05-1981	View Document
12B of UGC	16-01-2002	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	19-06-2017	36	The college has applied for affiliation for all courses with the remittance of required fees for the current academic year

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	M . G . ROAD, KODIALBAIL, MANGALURU	Urban	0.530041	4066

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA LLB, Law	60	PUC	English	120	120
UG	LLB, Law	36	DEGREE	English	60	60
UG	BBA, Law	60	PUC	English	60	60
PG	LLM, Law	12	LL.B	English	15	7
Doctoral (Ph.D)	PhD or DPhil, Law	48	LL.M	English	8	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				10			
Recruited	0	0	0	0	0	0	0	0	6	4	0	10
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	5	7	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	14	4	0	18
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	3	1	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	8	9	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	6	0	9
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	6	2	0	8

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

**Self Study Report of SHRI DHARMASTHALA MANJUNATHESHWARA LAW COLLEGE AND CENTRE FOR P.G.
STUDIES AND RESEARCH IN LAW**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	235	93	0	3	331
	Female	388	133	0	7	528
	Others	0	0	0	0	0
PG	Male	3	0	0	0	3
	Female	4	0	0	0	4
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	13	10	10	9
	Female	21	21	17	14
	Others	0	0	0	0
ST	Male	3	4	6	5
	Female	4	5	6	5
	Others	0	0	0	0
OBC	Male	182	181	197	175
	Female	302	301	295	286
	Others	0	0	0	0
General	Male	125	126	98	88
	Female	162	123	88	75
	Others	0	0	0	0
Others	Male	6	9	9	10
	Female	10	12	12	9
	Others	0	0	0	0
Total		828	792	738	676

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 128

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	04	05	06

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
866	828	792	738	676

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
120	130	100	100	100

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
188	180	191	128	122
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	22	19	17	18
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	22	19	17	18
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 16

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
75.28	66.77	39.8	41.25	36.86

4.3

Number of computers

Response: 64

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The institution strictly adheres to curriculum designed by the Karnataka State Law University (KSLU) and implements it through effective delivery and documented process.
- The University Calendar clearly lays down details of academic term, clinical courses, Internal assessment and semester examinations.
- The IQAC prepares College calendar by taking into consideration academic plan prescribed by the university.
- Workload is assigned to teachers on the basis of specialization and expertise in the subject. Allocation of workload is in accordance with teaching hours prescribed by the KSLU regulations by taking into consideration teaching/tutorials/clinical training.
- The syllabus, reference, method of study is informed to all students by the teacher during the first week of commencement of classes. Hard copy of the syllabus is also available in the College library and students can access University website. The syllabus is enriched through inter disciplinary and subject related add on courses, seminars, conferences, guest lecture (general and subject specific).
- Teachers adopt different pedagogy depending upon subject (such as lecture, problem solving, seminar, discussion methods) and clinical training such as simulation exercise, case study, client counselling, paper presentation and group discussion.
- Teaching plan is prepared by the teachers which states objectives of the study, method of delivery, prescribed books, reference books, number of hours required to cover the subject.
- Additional and supplementary reading materials both hard and soft copy, question bank, model answers prepared by the faculty, are provided to the students.
- The work diary of the teachers reflects coverage of subject in a week, remedial classes, allocation of projects/assignments, unit test/class test conducted.
- The Work Diary is verified by the Head of the Institution every weekend.
- Separate time table is drawn for Court visit, Chamber visits, Case study, presentation, simulation exercise, moot courts and mock trials. The evaluation of practical records is undertaken by the course teacher periodically and documented.
- The Head of the Institution conducts monthly meeting which provides mechanism to review adherence to the academic schedule.
- Systematic and planned Internship is conducted within the scheduled time and documented through Internship Diary.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 2

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	02

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 122.45

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	07	04	03	04

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 21.88

1.2.1.1 How many new courses are introduced within the last five years

Response: 28

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 00

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 9.08

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
63	65	175	32	26

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college follows University syllabus which provides ample scope to cover issues relevant to Gender, Environment, Human values and Professional ethics.

GENDER

- Compulsory papers on Constitutional Law, Human Rights, Labour Laws, provides various issues relating to gender equity.
- Subjects of humanities such as Political Science, Sociology, Economics gives various inputs on gender issues from historical and sociological perspectives.
- Para legal training with special reference to women specific legislation helps in understanding law from gender sensitive perspective.
- Teachers NGO's and Advocates provide additional information to students on POCSO Act, Domestic Violence Act, etc.

ENVIRONMENT AND SUSTAINABILITY

- Topics of Economics, Business Environment and Environmental Law provide invaluable incites on the need for protection of Ecology, Environment and Sustainable Development. A discussion on leading case laws on the subjects enables students to analyze cross cutting issues from legal and economic viewpoints. Students learn inter generation and inter-generational equity.
- Environmental issues are integrated to the syllabus through hands on learning process such as *Vanamahotsava* (planting of saplings), Eco club initiatives like beach cleaning, *Selfie with saplings* and *Swachh Bharat* programmes.
- Workshops/Seminars/Conference on Bio diversity, environment, ecology, pollution helps them to understand the curriculum from better perspective.

HUMAN VALUES AND PROFESSIONAL ETHICS

- To supplement inputs on human values in curriculum, additional programmes such as spiritual discourses, Yoga/Meditation, observation of festivals of National Integration, activities of patriotism, Human Rights Cell promotes human values.
- A paper on Professional Ethics deals with professional etiquette, model code of conduct and professional delinquency. Students learn through case studies; disciplinary actions, functions and procedures of various disciplinary authorities.
- Alternative Dispute Resolution forum in the college teaches addressing disputes in amicable manner and friendly settlement of disputes.
- Guest lectures by experts, programme such as a day with Judge/Advocate/Police, promotes professionalism.
- Every year, Orientation programme would contain a session on professional ethics.
- Professional ethics is also promoted through Chamber visits, Mock trial demonstrations and through mooting skills.
- Professionalism is imbibed through Inter Class Mooting events, Legal Research, Para legal training, Mock Trials, Trial and Appellate advocacy, Client Counselling and Moot Courts.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 26.56

1.3.3.1 Number of students undertaking field projects or internships

Response: 230

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

Response: A.Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 7.4

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
59	68	51	49	60

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 102.93

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
251	257	206	192	210

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
255	255	180	200	200

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
120	130	100	100	100

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

- The institution caters to students from diverse backgrounds and makes efforts to meet their needs.
- The learning level of students is elicited through the qualifying marks, interview by the panel and interaction with pupil and parent feedback. The ability of comprehension, general understanding of current affairs, minimum legal knowledge and analytical and reasoning skills are the parameters to identify slow and advanced learners.
- The slow learners are identified in terms of deficiencies in basic skills, reading, writing, difficulty in comprehending abstract ideas, careless work habits and lack of oral expression.
- Orientation followed by bridge course in the respective classes is conducted in the beginning of every academic year which is also useful to identify slow and advance learners. Parents feed-back and teacher student interactions are the crucial criteria to identify slow and advanced learners.
- Result analysis at the end of each semester is undertaken to identify the measures which will help to improve the performance of both slow and advanced learners.
- Level of learning ability is discerned in the beginning of academic year with the allocation of case analysis. The student is required to go through original case with relevant precedents and presentation of the same. The abilities to research, language comprehension and presentation skills are elicited in this process.
- Remedial classes, counselling, mentorship, model answers, discussion on previous year question papers, problem solutions, providence of study materials with Kannada translations, translation exercises, group and joint assignment, spoken English classes, grooming programs are the teacher centric approach to help slow learners.
- Student faculty interaction, vernacular moot courts, fixation of compulsory library hours, open

house meeting with the parents are the institutional methodologies to help the slow learners.

- The advanced learners are actively involved in inter class and intra class literary/cultural/mooting competition
- Advance learners are encouraged to present papers at seminars/workshops and publish research articles. They also contribute article to college magazine, and departmental journals and also encouraged to actively involve themselves in legal research of national and international level mootings.
- Guest lectures and seminars are conducted on regular basis to update their knowledge and to meet the present trends of learning.
- Advance learners are recognised in the student representation bodies such as Secretary(academics) or Moot Court office bearers.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 433:11

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.12

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Experiential learning

- Mock trials and moot courts for legal reasoning, research and learning professional ethics.
- Internship with governmental and non -governmental, judicial and non -judicial authorities in order to understand the practice and procedure of various judicial, quasi judicial, administrative

authorities. Internship with trial and appellate advocates help them to understand the procedures, art of examination, eliciting evidence, legal research, etc.

- Legal aid survey and legal awareness in order to provide the exposure as to find out solutions to legal and revenue problems of the stake holders. Legal awareness helps in dissemination of legal knowledge to the weak and vulnerable sections of the society.
- Learning nuances of arbitration through ADR center which helps them understand the methods and procedures to settle the disputes through arbitration and mediation.
- Visit To Courts/Advocate Chambers/Lok Adalat/Consumer Forums/ Tribunals/ Labor Court/ Juvenile Justice Board to get first -hand experience about law in action.
- Organization of business quiz, law quiz and IPR quiz in order to keep them updated with the latest developments in the respective fields.
- Visits to police station, prison and study tours organised for practical learning
- Intra class, state and national law fest participation as clients/ witness exposes them to the art of eliciting facts, presence of mind and host of other skills needed for a successful professional.

Participative learning

- Lecture methods and discussion methods promotes interactive classes and clarification of doubts as well as analyzing the issues from scientific perspective.
- Individual/group assignments and presentation of the same which results in research and confidence building measures.
- Discussion on current affairs, leading socio-legal topics in class which enhances debating skills amongst students.
- Presentation of case analysis promotes legal research, knowledge of precedents, hierarchy of courts
- Simulation exercise in Professional Ethics teaches them various instances of professional deviations and introduces them to different disciplinary authorities.
- Summation of previous lesson and review of previous classes promotes greater involvement in classes.

Problem solving methodology

- Problem solving methods such as inductive and deductive reasoning enables students to apply law to the current situation.
- Discussion of problem parts of the question paper in the classes contributes in generation of new dimensions/ solutions to the problems.
- Para- legal activities under Legal Aid Cell enables them to apply law in action.
- Case analysis and presentations teach them relevancy of application of precedents.
- Moot research and arguments helps to groom the budding lawyers.
- Client counseling, negotiation and simulation exercise promotes multiple skills of advocacy.

File Description	Document
Any additional information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 77.27

2.3.2.1 Number of teachers using ICT

Response: 17

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 433:11

2.3.3.1 Number of mentors

Response: 22

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation and creativity in teaching

- Conducting of subject related quiz/ general knowledge tests.
- Simulation exercise such as negotiation, mediation and client counseling.
- Initiation of subject specific mock trials such as consumer law, medical jurisprudence, Family law and labour law.
- Circulation of advance synopsis and soft copy of study materials.
- Case law method of teaching.
- Inculcation of moral values and civic sense through examples.
- Providing reference about subject related literature such as novel/fiction/videos/reports/articles/clippings in English as well as in vernacular languages.
- Facilitation of round table discussions on relevant contemporary socio legal issues.
- Demonstration classes by senior as well as LLM Students.
- Subject specific activities such as demonstration of logos and products as well as marketing.
- Creation of hypothetical situations for inductive and deductive learning process.
- Open house with the professionals and experts on subjects with special emphasis on procedural laws.
- Cooperative teaching for research oriented subjects.
- Vernacular teaching whenever necessary to cater to the requirements of students who are weak in English.

- Presentation of current affairs at the beginning of the class.

Innovation and creativity in learning

- Law lab with wide access to various legal documents such as samples of pleadings, writ and samples of commercial and revenue records such as shares and debentures, deeds and conveyance, rare reports of various local courts.
- Case law presentation and compulsory mootng.
- Mock-trials with multiple themes which provides role play such as client, witness and court officials.
- Allow students to create questions for upcoming examination - sending advance synopsis and preparation of model answers.
- Display of best answers in the preparatory examination on the notice board
- Wall magazine to share students' creative ideas
- Allowing for spontaneous interactions for small or large group. The discussions enable the students to deliberate without too much intervention by the faculty.
- Learning through extension activities under Para legal and Legal Aid.
- Student involvement in organizing programs such as moot courts, law fest, seminars, NSS activities which helps them in formulation of agenda, identification of funding agencies, drawing out schedule of activities and logistic arrangements.
- Learning of research skills through assignment preparation and presentation
- Compulsory library hours and monitoring of library attendance.
- Internship sharing platform, seniors training juniors in mootng.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 15.53

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	02	03	04

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 8.5

2.4.3.1 Total experience of full-time teachers

Response: 187

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 40.82

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	02	01	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 7.45

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	02	01	02	02

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

As an affiliated college, the College has limited role in the evaluation of students as evaluation is restricted only for the end semester examinations. However the College has initiated a system of evaluation process in clinical legal subjects, unit and preparatory examinations. Reforms have been initiated over the years from the deficiency associated with CIE. The continuous evaluation system is restricted to case law presentations, mock trials, moot courts, chamber, court visits, stage cases, ADR and professional ethics. Besides, evaluation is also undertaken in unit test and preparatory examinations.

Following are the reforms introduced over the years.

- Case law presentation is introduced for first year LLB students apart from final year students. They need to analyse facts, issues, ratio and are expected to give personal views on the decision. The presentation is evaluated by the panelists by taking into consideration the research undertaken, court manners and citations.
- Unit test examinations which were scheduled at the end of the month are replaced with week end examinations. Usually the unit test contains essay and problem type questions and evaluation feedback is given to each student.
- Internship undergone by the students is recorded in a book called internship diary. The same is verified during viva at the end of each year.
- Preparatory examination is made mandatory. Progress report cards are sent to the parents with statements of marks and position of attendance.
- Two days per week visit to Courts and Advocate Chamber is mandatory for all final year students and is monitored by allotted teachers. The evaluation made by teachers shall also take into consideration the feedback given by the advocate to whose chamber students have been visiting.
- Open house meeting is conducted to reveal the performance of students in academics.
- Two simulation exercise are introduced in ADR course taught to the students. This is evaluated through role play presentation and oral performance.
- Every student has to present one case of professional misconduct in professional ethics paper.

- Exclusive clinical teacher is appointed to monitor mock trials and moot courts as well as to train other faculty members.
- Every teacher is provided with a scheme of evaluation of practical training.
- Every teacher is provided with exhaustive information on method of practical training.
- Module of practical training process is provided at the beginning of the academic year for final year students.
- Students are sufficiently informed about minimum eligibility to qualify for promotion to higher classes by the Principal and class mentors.
- Shortage of attendance is addressed through Attendance Track Record.
- Half yearly progress of clinical courses is reviewed by a Special Committee.
- Subject assignments are given and students are directed to submit within stipulated time.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- Internal evaluation process is restricted only to four clinical papers of KSLU, Hubballi i.e. Professional ethics, ADR, DPC, Moot Court Exercise and Internship. University guidelines are strictly followed in conducting internal assessment process.
- The institution has established an Internal Coordination Committee with senior teachers and subject teachers as the Panel for co-coordinating continuous evaluation process.
- Meetings are conducted to decide the dates of internal assessment examination and it is communicated to all the students through the Notice Board.
- The Parameters of assessment is as per university guidelines and criteria as provided by the Internal Coordination Committee.
- The Internal Coordination Committee prescribes the date and schedule of holding clinical examination.
- Evaluated records are shown to students. Non performers are usually informed as to the short comings of their performance.
- Criteria wise assessment sheet is provided for the assessment.
- Case law is evaluated through the criteria such as presentation, legal reasoning, precedential reference etc. Three Stage Cases of different levels i.e Preliminary, Intermediate and Final Stage are evaluated through Stage Case Files taking into consideration students' attendance to Court/Advocate Chambers. Besides, weightage would be given to students following proceedings in Consumer Forum, Labour Courts, Juvenile Justice Board and other quasi-judicial authorities. The submission of Court Diary/ Advocates' Chamber Diary/ Personal/Movement Diary is entered into the record maintained by the teacher which helps in transparent evaluation of the performance of students. Practical Training Records needs to be submitted every weekend.
- Practical Training Records are verified by the officials of the University.
- Mock trials performance is assessed through role play, art of chief and cross examination, argumentative skills. Moot Court (arguments) are assessed from the parameters of legal reasoning, citation of precedents and court manners.

- Students aggrieved in evaluation process can approach the subject teacher with their grievance.
- Two sets of question paper on Clinical Subjects prepared and handed over to the Principal in a sealed cover by the course teacher.
- Evaluation guidelines are issued (i.e. Module of practical training).
- Moderation of evaluation takes place.
- For P.G evaluation also a separate Internal Coordination Committee is set up.
- Class mentors conduct special counselling to those students whose performance is unsatisfactory in the internal exams or irregular in their assignment and time bound projects.
- All university communications relating to evaluations is informed to students through course teacher and also through the Notice Board.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college with reference to practical training and internal assessment related issues has constituted Internal Coordination Committee to consider and redress evaluation related grievances. Student having grievances is allowed to express said problems either by oral or in written complaint substantiating his/her claims. In such cases concerned student is provided an opportunity to access his answer scripts/test papers, practical training records. The Committee will hold enquiry and prepare a report of assessment and re-assessment process and same will be forwarded to HOI. In case the difference between original and reviewed performance is more than 10% appropriate remedial action will be taken. However, there are no cases reported till date. Students having grievance about university valuation, revaluation, challenge valuation, non-receipt of Photostat answer script are given with the guidance by course teacher. The college ensures that the students' grievances with university is timely addressed through regular correspondence. Students having examination grievances are allowed to share those grievances during the Local Inspection Committee of the University. Even RTI is used by the students to secure necessary information relating to examination grievances. The college has taken personal initiatives to address examination related problems. HOI taken initiative to correct mistakes in the marks card such as name, marks and other details by personally meeting the university officials. To build confidence among the students who have grievances with respect to evaluation, there are instances wherein Photostat copies of answer sheets have been undergone double evaluation by our own faculties. Detailed information relating to valuation, revaluation and challenge valuation is communicated to students through class room announcements and Notice Board.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- Continuous evaluation process is ongoing and time bound process. CIE is required to keep in mind academic and co-curricular activities and adherence to university calendar
- Continuous evaluation process is under taken through week end unit test examination specifying date for submission of records, conducting of viva-voice examination and preparatory examinations.
- Since IQAC plans out various activities on the basis of which the schedule for mock trial, case law presentation, moot court, court and chamber visit, clinical exercises, preparatory examinations, viva is planned out and utmost care is taken to stick on this schedule.
- The report of the preparatory exam is prepared and information is sent to parents through letters as well as open house.

The sample format of calendar of CIE is provided below.

Sl No	Month	CIE Activities	Frequency	
1	I	Orientation	Beginning of the academic year	
		Bridge/ Crash Course	1 week	
		Unit tests	2	
2	II	Internship Guidance	Every semester	
		Unit tests	3	
		Mentorship	Regular	
		Review Meeting	1	
		Counseling	Need based	
		Clinical course evaluation	Regular	
3	III	Moot-court Training	Weekly	
		Add-on Courses	30 hrs	

		Review Meeting	1	
		Clinical course Tests	1	
		Seminar	1	
		Extension Activities	2	
		Notification of CIE dates	Regular	
4	IV	Unit test	4	
		Preparatory exam	1	
		Mentorship	Regular	
		Review Meeting	1	
		Extra-curricular activities and competition	Need Based	
		Viva voce exam of clinical courses	2	
		University examinations		

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Course outcome

The college has adopted four courses BA LLB, BBA LLB integrated, LLB 3 years, LLM in corporate and commercial laws. The basic outcome of all these courses is to create professionals with all requisite skills, to make them competent and efficient professionals. With this objective in mind the course outcome is disseminated through following methods.

- Course outcome is circulated to the student at the time of admission along with application. The annexure given at the time of issue of application contain details of course, modules to be studied, and optional subjects. It also gives extensive information about career objectives, career options with meticulous details.
- Orientation programme gives glimpse of course outcome by the experts in the subjects. Experts in corporate sector/service/industry/judicial service exhaustively enumerates the career options, method of preparing oneself areas of training, internship which makes easy for the students to evolve their careers.
- Training and Placement Cell maintains a Notice Board displaying various opportunities for law graduates. Career Counselling and training for competitive examinations help Students to understand opportunities which otherwise they may not be knowing.
- Internship in multiple fields such as advocacy, corporate, government and non-government institutions makes the course outcome easy for the students.
- Teacher in their classes and with their experience narrate career choices for the students. This is also under taken through counseling.
- Course outcome details are demonstrated by organizing guest lecture by people specialized in the field and also by personnel visiting the college for campus placement.
- The Departmental Journal also gives insights about course outcome.

Programme outcomes

A legal professional needs sound communication, analytical and research bent of mind. Ability to understand Clients, and providing effective legal advice, discussing facts, skills of drafting and understanding of ethics of profession. To inculcate these qualities the college has undertaken following measures of programme outcome.

- Professional ethics is imparted through subject and case law analysis.
- Students are trained extensively as Para legal under the Legal Aid Cell.
- Skills of communication, comprehension, research and professional etiquette is imparted through Moot Court activities.
- Language proficiency and communication skills are inculcated through literary committee.
- Negotiation, Arbitration and Corporate Etiquette are imparted through Corporate Club activities.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution has adopted the following measures for evaluation of programme outcome.

- The programme outcome is evaluated through student participation, presentation in various practical courses.
- It is also evaluated through the assignments, preparatory examinations, group discussions etc.
- The parents student feedback at the time of orientation is taken care of.
- Internship records are verified and teachers give suitable suggestions and opinions.

The institution has adopted the following measures for evaluation of Programme Specific Outcome.

- Learning of professional skills is evaluated through internal and external examination and simulation exercise.
- Para legal activities is evaluated by the legal aid faculty and the opinion and suggestion of Legal Service Authority would be considered.
- Institution monitors students moving to higher education.
- Monitoring of students opting for diverse Internship
- Involvement of students in Legal Aid and awareness programme

The institution has adopted the following measures for evaluation of course outcome.

- Employers feed back and opinion collected from the legal practitioners is taken note of.
- Each year placement record would be analysed to look at shortcomings if any.
- Students opinion is gathered with respect to specialists required for career guidance and counselling.
- Teachers are given adequate information on career opportunities in law.
- Periodical information through Notice Board on career opportunities will be monitored by placement cell.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students

Response: 49.4

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 83

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 168

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.21

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 13.64

3.1.2.1 Number of teachers recognised as research guides

Response: 03

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 98

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Intellectual property protection is a critical element for fostering innovation. At present, academic and professional understanding on significance of IPR law especially complex areas like bio medical, various genome and protein databases is still at its infancy. Mangalore being designated as smart city is a hub of technical, commercial, banking and other services. It has a well-connected fraternity of expertise in the areas such as medicine, technological education and law. The institution is keen in assimilating this vast resource of knowledge and to channelize it into a collaborative platform. Keeping this in view and to foster a partnership with industry and academia an, IPR Innovation Centre was established in April 2017 in the institution.

The objectives of IPR Innovation Centre are:

- To undertake study, research and to disseminate IPR issues such as trademarks, copyrights, Patents, and geographical indications.
- To promote a strong network in knowledge database involving the key actors in academia and industry.
- To scrutinize, support and spur IP rights in innovations developed by research organizations.
- To facilitate development of IP portfolio for various institutions.
- To help in documentation and management of their IP data bases.
- To establish IP facilitation to draft, file and prosecute patent applications.
- To invite experts in IPR and to organize seminars and workshops.
- To organize short term and long term training programmes on IPR.

Composition

IPR Innovation Centre is coordinated by a faculty convener and two student coordinators.

Achivements

- Teachers have trained many neighboring Schools and Colleges on IP awareness.
- The Institution is celebrating IPR day annually, which will be commemorated with lectures, talks and seminars involving dignitaries in legal arena along with experts in the field of IPR.
- IPR day is being celebrated on 26th April and IPR quiz was conducted. B plan competition was held in association with Intellex IP solutions.
- The Convener was the resource person for the session on “Facts, Opportunities and Challenges on IPR at Milagres College, International Conference on Intellectual Property Rights, Entrepreneurship and Leadership skills, ‘Ceannaire 2018’.
- IPR innovation center conducted training session for Start-ups at CEOL- Centre for Entrepreneurship Learning and Incubation Centre, Mangalore involving officials of Intellex IP Solutions and research scholars from CUSAT Centre for IPR, Cochin.
- IPR Innovation Center organized an interactive session by Ms. Bindhu Sharma founder and CEO, Origiion IP solutions on ‘Patent prosecution and infringements cases’.
- IPR innovation center conducted training cum awareness programme at KISA, MSME on IPR.
- The Center deputed the Convener as a resource person in national symposium on evolving trends in

IPR (Innovarius) at Besant Institutions.

- The centre has already formulated draft syllabus to conduct certificate course in IPR.
- The cell has extended consultancy services to Infinos Technology LLP, Bangalore with respect to a study of International space debris law along with technical application for removal of space debris.
- A workshop on IP Portfolio Management for SDM Institutions was organized.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 26

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	7	8	6	03

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.97

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	04	06	02	05

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.87

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	04	06	00

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution believes in the logic that law in theory and law in action and has taken utmost interest in nurturing community values among the students. Under the aegis of Legal Aid Cell, Eco Club and National Service Scheme (NSS), the institute has initiated numerous activities to sensitize students about socio-legal issues. The institution believes in enriching the potential of students through an active involvement in society. Through a meticulously designed scheme students are exposed to activities outside the four walls of the campus.

1. Legal Aid Cell

- Realizing the mission of the institution i.e. legal empowerment for ethical society, the college has established Legal Aid Cell.
- The Legal Aid Cell has conducted Legal Aid Survey, Legal Aid Camp. The students are divided into many batches and are trained in civil, revenue matters by the experts in the field. The officials of District Legal Services Authority/ Revenue Officials/office bearers of Zilla Panchayat, Village Panchayat train students about various government welfare schemes. The students go around an identified village and collect data in a prescribed pro forma. A chart is drawn highlighting the name and address of litigant and nature of problem which will be sent to the revenue officials in advance before the commencement of the camp. Legal Aid Camp is organized with the help of local NGO'S, District Legal Service Authority and Advocates. Many issues are sorted out during the camp and rest are referred to Legal Aid Cell of our college for follow up action.
- Special guest lectures by students, door to door visit, street plays and mime shows with exclusive aim of providing legal assistance for general public are also organized.
- Prison visits and street plays are conducted at regular intervals in order to ensure the active participation of students in activities related to sensitization of public.
- Para legal have been trained by the District Legal Service Authority and they have conducted unique programme titled “*Mane Manege Kanoonu*” (Door to door legal awareness).

2. Eco Club

- Eco Club is working towards building environmental consciousness amongst students.
- Innovative activities like '*selfie with saplings*', *beach cleaning drive* etc. are conducted to ensure students participation in environment protection.

3. National Service Scheme

NSS activities help the students to connect development with natural environment and build a strong relationship through active learning and social cohesion.

- Blood donation camps and health awareness programs are organized on periodic basis with active participation from the students' community and NGO's.
- With the aim of creating awareness amongst the students and public about the necessity to promote cleanliness and green practices, the institution organizes *Swachh Bharath Abhiyan* and *Vanamahotsav* programs.
- The regular/special camps organized by NSS have been structured to nurture amongst the students a variety of social skills like decision making, crisis management, conflict resolution and more importantly self sufficiency and it promotes interaction with the members of the society. On a few occasions, during the annual camp of NSS, legal aid and awareness programmes were conducted.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 44

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	09	06	11	5

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 22.52

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
157	255	159	195	116

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 7

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	2	1

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 12

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	1	3	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution adheres to Bar Council of India regulations and Karnataka State Law University requirements with respect to infrastructure. The institution has 14 spacious classrooms along with Conference Hall and Seminar Hall equipped with white/green boards, power point projectors, open audio system, LED lights, fans and adequate seating facilities. The infrastructure facilities for teaching and learning are:

1. Library : (Learning enabling resources)

- Library Orientation
- Selective dissemination of information
- Current information services
- Journal article index
- Access to online data base
- Career guidance
- Press clippings
- Book lending
- New arrivals list
- Readers guidance
- Reference service
- Referral service
- Old question paper files
- Book bank facilities for SC/ST students
- Faculty borrowing is provided up to 20 books
- Best practice (recognition of best library users and book exhibition)
- OPAC
- Separate P. G. & Research section

2. Moot Court Hall

3. Faculty Room with computers and Wi-Fi

4. Secretarial office (Internships)

5. The office of the Principal with waiting Lounge and Strong room

6. Law Lab

7. ADR Centre

8. Legal Aid Clinic

9. IPR Innovation centre

10. Air Conditioned Conference hall with 160 seating capacity

11. Auditorium with 800 seating capacity

12. Self Automated Generator with capacity of 125 KV

13. Learning Resource Centre

14. Computer Lab

15. Counseling Centre

- 16.Reprography Centre
- 17.IQAC Cell
- 18.Guest Room
- 19.Separate Common rest rooms for Boys and girls
- 20.NSS Room
- 21.Sports Room
- 22.Store Room
- 23.Canteen
- 24.Parking space in basement and in campus
25. Watchman Restroom

Besides these facilities space has been provided for Prevention of Sexual Harassment Cell, Anti Ragging Cell, SC/ST Grievance Redressal Cell.

The institution has provided 73 computing units at library, office, learning center and computer Lab with color printing and scanning facilities.

The College has compound wall with 2 points, one for entry and another exit.

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

- Department of Physical Education is headed by a fulltime Physical Education Director
- Sports room with 12.68 Sq. Mts is provided with adequate sports equipments for indoor games (Chess, Table Tennis, Carrom) and outdoor games (Volleyball, Throw ball, Kabaddi, Ball badminton, Tennikoit)
- TA/DA and sports kits are provided to sports persons participating in Inter collegiate sports/Games events.
- Services of experts is availed for training students for Inter collegiate representatives and to organize annual sports meets
- Ad hoc play ground is created for organizing Inter-Class Kabaddi, Volleyball, Throwball, Ball Badminton & TenniKoit events
- Institution utilizes the facilities of neighboring Mangala Stadium, U. S. Mallya Indoor Stadium, NITK Stadium, Surathkal, Nehru Maidan and Karavali Exhibition ground.
- The institution has the credit of organizing many Inter collegiate sports events such as Cricket, Chess, Shuttle Badminton, Basket ball and Athlete events.
- The Physical Education Director and the Principal are the members of the Sports Advisory Committee of the KSLU, Hubballi.
- The college has **consecutively won Overall championship of KSLU, Hubballi for *three times*** and awarded with cash prize of Rupees One lakh.

- Students have been selected to represent the KSLU team and our students won individual championships in many events and cash prize
- Yoga training is conducted in the college auditorium
- All cultural, Inter collegiate, seminars and workshops are conducted in the college auditorium with seating capacity of 800.
- Air conditioned Conference hall accommodates 160 people. It is equipped with LAN, WiFi, LCD projector with large screen and acoustic system.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 93.75

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 16.99

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.71	7.28	6.6	10	9.45

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Library is automated with management Software EERPMS which helps in User's attendance, Book accession, Book Circulation, Catalogue and related works.
- Between 2012-14 data entries for the entire library collection of 22,000 volumes were made in the Software.
- At present 3.0 advanced version of the Library Software is being used.
- Entire library collection details are uploaded in the library software
- EERPMS contains major functions like Accession, Circulation, OPAC, User attendance, Serials management, Article index which are automated.
- The library software facilitates to get different kinds of reports on the usage of library resources by particular author, title and user etc.
- These reports help the library advisory committee to manage the library budget very effectively.
- The software helps the students and the teachers to make their library search for required book/document through the online catalogue search with many search options such as key word search, author search and title search.

Year	Name of the ILMS Software	Nature of automation	Version
2013-14	EERPMS	Partially	1.0
2014-15	EERPMS	Fully	2.0
2015-16	EERPMS	Fully	2.0
2016-17	EERPMS	Fully	3.0
2017-18	EERPMS	Fully	3.0

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The College library has a collection of varied sources of information to enrich the knowledge of student and teacher community beyond academics. These sources in the library assist various stakeholders academically as well as professionally.

The President of the institution (Pujya Dr. D. Veerendra Heggade) regularly donates rare books which are added to the library collection.

Apart from regular academic resources the college library houses various collections on rare books which are available for reference in certain areas of law specifically and in general such as:

- Halsbury's Laws of England
- Constitutional Debates
- History of Dharmashastra
- Sacred Books of East
- Encyclopaedia of Social Sciences
- Collier's Encyclopaedia
- Illustrated Encyclopaedia of Mankind
- Encyclopaedia of Crime and Punishment
- Collection of Gandhi's letters in 100 volumes

The library has organised collection of books relating to various Public Service Commission and Judicial Examinations. The library also provides assistance to Research Scholars from this region with their research work.

The library collection also includes various rare books on Literature, Cultural heritage, Local customs and folklore, Novels and Fiction.

The various rare books can be also found on the following link on Firefox platform

<http://117.240.172.100:8080/EERPv3.0/OPAC/index1.jsp?ID1=SDMLAW>

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books

5.Databases

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.4

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.35	3.08	1.64	2.25	1.7

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 17.91

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 159

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- Institution has updated its IT facilities
- It has availed lease-line for internet facility
- 05 internet connections to the college and 08 connection for faculty members under NMEICT scheme of MHRD have been availed.
- Bandwidth has been increased to 38 Mbps from the year 2016-17.
- Number of classrooms with Wi-Fi facility has increased from 8 to 14.
- Institution has annual maintenance contract with service providers of IT hardware/software maintenance.
- The computers are periodically serviced and replaced.
- The classrooms are equipped with LCD Projectors which facilitate efficient teaching using modern techniques.
- Provision is made to access the Computer lab having 45 computers and learning resource center with 10 computers and managed by System Administrator.
- College website is maintained and updated.
- The software and hardware requirements needs are looked after by the IT and Software Cell centrally managed by the SDME society.
- The College is making use of the services of M/s. Silicon Info Solutions for Computer repairs & Services.
- During the year 2016 free Wi-Fi connectivity exclusively for the use of students is provided with the Reliance Telecom services
- Three laptops, one color printer and scanner, two B/W printers, one B/W printer and scanner and one scanner are available in the institution.
- Central announcing system from Principal chamber to all the classrooms
- Information system on television

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 433:32

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: 35-50 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 64.59

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
35.9	44.54	25.59	30.02	26.34

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has adequate facilities and policy for maintenance of its physical, academic and support

facilities.

The College in its annual budget makes necessary provisions for expenses to maintain all its existing infrastructural facilities as well as addition of new facilities wherever warranted.

- **I T management(software and hardware)**

The maintenance of computer hardware systems is assigned to **M/s Silicon enterprises** on annual maintenance contract and the software part is maintained and looked after by the software cell of SDME Society

- **Electrical and security fittings**

Service and maintenance of all the electrical fittings of the college building is taken up by **Swastik electrical services** on annual maintenance contract.

Regular servicing and maintenance of CCTV is done by **Proximes Inc.Ltd.Mysore**

- **Campus maintenance**

All the housekeeping work and cleanliness management is done by regular 'D' group workers of the college and their work schedule is allotted periodically.

Daily waste generated in the campus is disposed through the agency recruited by the City Corporation

E-waste is disposed through the Eco Club of the College.

Disposal of old books, magazines of the college library is done periodically by inviting quotations from scrap agents.

- **Infrastructure**

Annual supervision and maintenance of the college building is entrusted to **civil engineering section of SDME society, Ujire**

24 hours of Security and parking is maintained by **Falcon security services**

Annual garden maintenance contract is outsourced

Furniture are repaired and maintained by local carpenters

Canteen services are provided on annual contract basis.

The institution has an annual maintenance contract with **Madhura technical services** for repairs and maintenance of intercom.

- **Library**

The books are regularly purchased from MPP House, Bengaluru and BIBLIO'S Book Point Suratkal.

Stock verification of Library books is done annually with the assistance of members of teaching faculty.

The books which require to be serviced and binded are sent for binding to **Kohinoor computer Zone**.

Unused and outdated books are separated from the main collection of the library.

- **Fire safety**

The college has taken up safety measures against fire by placing fire extinguishers at the requisite places on the campus. The services are provided by **Usha Fire Safety Equipment Agency**, Mangaluru.

The parent body i.e. the SDME Society, Ujire provides us all assistance in maintaining and utilizing physical, academic and support facilities.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 7.92

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
131	77	57	35	22

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.77

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	12	41	20	25

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 42.45

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
379	266	204	468	319

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 20.56

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
184	166	182	162	112

File Description	Document
Details of the students benefitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 25.58

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
73	42	66	21	18

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 0

5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 2.86

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	02	00	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	14	09	12	12

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national

/ international level (award for a team event should be counted as one) during the last five years.

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	07	00	01	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College has a student council called Student Executive Council (SEC). The composition of SEC is in accordance with the regulations made by the college. SEC has 7 student specific committees. Each has secretary and two and not more than 4 coordinators and nearly 50% of the posts of the coordinators are reserved for women. Out of Secretaries, Secretary Academics becomes the office ex-officio President of SEC. The students are also represented in IQAC (Internal Quality Assurance Cell) and Governing Council of the college. The college calendar allots respective slots for organizing the activities of the committees.

Some of the important committees and their functions are:

1. Cultural Committee

- Inter class cultural events like singing, dancing, variety entertainment competitions etc.
- Organises annual *Yakshothsava* and Zonal level inter collegiate festival.
- Student cultural performance during Council inauguration, Moot Court competitions and college day.

2. Moot Court Society

- Prepares the students for mooting skills and organises inter class Moot Court competitions.
- Organises annual National Level Law Fest consisting of triple advocacy, bail petition, counseling, negotiation, law quiz etc.

3. Corporate Club

- Organises skill development programmes, CV writing and presentation skills.
- Organises annual Corporate Law Fest – “Scintillate” consisting of various corporate based activities like – best manager, stress interview, corporate presentation, treasure hunt, photography event.

4. Sport Committee

- The Committee trains the students to participate in various university, state, national and international levels of sports events.
- Annual sports day is organized, where all the students participate in various sports activities.
- The committee also takes up the responsibility host the zonal level and state level events in association with the University.
- Selects students for inter university sports meet.

5. Literary Committee

- Organises an annual literary fest by name *Panini*.
- The Fest consists of literary competitions like essay writing, poem recitation, poetry writing, debates, turncoat, what is the good word, dumb charades, quiz, pick and speak in three languages.
- Organises awareness programmes and blood donation camp.

6. Human Rights Cell

- Organises talks and programmes based on human rights.
- Invites the NGOs working in the field of human rights protection to create awareness about the problems relating to human rights.

7. Eco Club

- Organizes field visits to make the students aware about environmental issues.
- The students take up activities like beach clean up, awareness programmes and get trained by the environmental activists.

8. Research and Publication Unit

- Organises workshops and interactive sessions on research and publication
- In charge of the publication of college magazine and legal opus.

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution

level per year

Response: 6.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	7	6	6

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association Contribution to the institution:

- The Alumni Association was registered on **April 26, 2018** as per the Karnataka Associations Registration Act bearing Registration Number **DRDK/SOR/15/2018-2019**.
- Alumni themselves have established chapters in various states / countries and visit the college very often.
- Even prior to the registration, alumni association was functional and contributed significantly (financially and non financially) for the overall development of the Institution.
- The alumni contribute to the college in different forms. The alumni share their knowledge and experience by visiting the college as resource persons for guest lectures and workshops. They sit as judges for the various moot court competitions organised by the College.
- The alumni help the present students of the college in terms of internship. They also contribute financially and intellectually for the National Law Fest, Seminars and workshops.
- The alumni are also a part of the administration of the institution, like – membership in Governing Council and IQAC.
- The alumni are the patrons for the various competitions and cultural events. *Yakshothsava* is an annual *Yakshagana* competition and alumni support the institution in organising this event.
- The alumni assist in career guidance, training, internship in Advocates Chamber and to guide on matters of employment. Alumni association assists financially for the treatment of faculty, family members of faculty in case of ill health.
- Alumni association of 1999 batch donated fund for the establishment of the corporate chair, books

to the library, cupboards for books, water cooler and air cooler.

- Silver jubilee endowment fund established by the Alumni helps in organizing endowment lecture for every two years.

Link to the Alumni Website: <http://www.sdmalumni.com/>

File Description	Document
Any additional information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: ? 5 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	1	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision of the institution is to provide quality education at affordable cost and to create professionals with commitment.

- The Management has the experience of running more than thirty five educational institutions ranging from primary schools to professional institutions.
- To realize this vision, the institution has evolved a system wherein quality creation, sustenance and promotion are considered as bench marks in all curricular and co-curricular activities.
- The vision is the reflection of 'Vidhyadhana' and 'Nayadhana' concepts of Dharmasthala. The nayadhana system of Dharmasthala knows no parallel across the globe. The continuation of this concept is the creation of our institution.
- The composition of the Governing Council mirrors adherence to vision and mission of the institution which reflects stalwarts from service, academics and corporate sectors having robust experience in educational, legal and charitable fields.
- The commitment of the Management towards quality legal education is proved by the fact that the College is first to start 5 year integrated course in Karnataka and introduce new courses from time to time such as BBA LLB, LLM courses, Doctoral Programme and host of value added courses.
- The Management provides access to understand the background of the Management during the visit of newly admitted students to Dharmasthala. The President of the institution narrates the aims and objectives with which this institution was founded.
- Teachers are involved in decision making process through IQAC and Governing Council which helps in the evolution of perspective plans.
- The IQAC consisting of teachers and Management representatives facilitates evolution of academic planning, implementation and execution. In Governing Council meetings major decisions with respect to the institution are taken through due consultation with teaching representatives.
- Management insist that the institution participate in national surveys conducted by India today, Outlook, Career 360 and GHRDC which reveals the performance of the institution in various criteria such as infrastructure, academics and research, consultancy and extension, placement and internship. The management reviews the performance and recommends need for improvements if any.
- Monthly report is to be submitted to the Management with details of academic events, academic contribution by the faculty, research output, community services, consultancy and innovative practices, students' achievements and other activities.
- The Management collects feedback from various stake holders such as employers, students, general public about the performance of the institution.
- The members of the Management frequently visit the institution and oversee the activities of institution.
- The Annual meeting of the Heads of the Institutions (HOI) provides microscopic analysis of institutional performance. The overall performance of the institution is reviewed by the President of

the institution.

- EERPMS by the management monitors staff participation, achievements and provides ready reckoner to collect updated information.
- Opportunity to invite management representatives for the various college activities gives scope for staff and students to understand management vision about the institution.
- The Management representatives would be invariably present during inspection by various statutory authorities such as LIC, BCI which helps them to understand the strength and weakness of Institution.
- The management has perspective plan to secure autonomy for the institution.

File Description	Document
Any additional information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Decentralization and Participative Management

- The administrative hierarchy consists of Board of Management, Governing Council, Principal, Vice-Principal, HOD's, Staff Advisor/Student Welfare Officer, IQAC, Student Executive Council, Faculty Conveners, co-ordinators of various cells/Committees.
- Core policy decisions are taken in the Governing Council which meets twice a year. Approval of new courses, recruitment of new staff and introduction of any new measures are the policy decisions of the Governing Council.
- In the institution, decentralization is seen where decisions are taken by the Principal in consultation with HOD's, Staff Advisor and the Vice Principal.
- The HOD's of respective Departments hold periodical meetings and ad-hoc meeting whenever necessary.
- Each Committee/Cells (Statutory, Institution Specific, Students Support) headed by faculty convener and not more than 4 students coordinators and a student secretary.
- Students' Executive Council consists of secretaries and class representatives.
- The administrative responsibility entrusted to the faculty is rotated for every two years in order to see that they have to learn every part of administration.
- The principal delegates the responsibility of drafting of official correspondence of the various committees to the conveners of committees.

Case study for decentralization.

In the recent past as per the decision of Hon'ble Supreme Court, UGC and Parent University insist on 70% of attendance of students to qualify for semester examination. The Management insists on adherence to attendance norms and instructed the college to SMS to the parents on daily basis. The college has initiated decentralization where in HOD's, Class mentors began to play key role in attendance management. The introduction of Attendance Track Record is an example of participative management. Attendance Track Record is the documentation of progressive track record of attendance which is to be prepared by taking in

to consideration the total number of classes held and actual number of classes attended. The track record also includes provision for statement for reasons for absence and clause for credit attendance if any. The class mentors insist for records and statement in the absence record in the college calendar for giving credit attendance. Each class mentor is required to prepare the track record within 5 days of next calendar month and present the attendance position of the students before the Principal and HOD's. Students are summoned and signature is obtained on the track record from all. Those having acute attendance shortage are warned and notice would be sent to the parents in such cases. The advantages of attendance track records are:

- Timely and periodical information about attendance position.
- Counseling and advice for students with alarming attendance shortage.
- Information to parents and parent satisfaction.
- Uncertainty relating to eligibility is set right.

Outcome:

- Parents' involvement in students' attendance to the college.
- Improvement in the performance of the students in curricular, co- curricular activities and examination.

File Description	Document
Any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The Institution was started with noble objective of providing affordable Legal Education keeping in view the needs of local and regional requirements. Over the years due to consistency and quality the Institution has risen up and created its own identity as an Institution offering quality legal education. Visionary leader Dr. D Veerendra Heggadeji saw many students after graduating in LLB migrating to Mysuru, Bangaluru, Dharwad and other places for pursuing higher education in law. It was his dream to start Post Graduate Centre in the Institution and the institution started two year LL.M degree in Business and Trade Law in the year 2005 under Mangalore University. It was a big milestone in the history of Law College. Incidentally within a few years the College started Kuvempu University Distance Education Center under which faculty of our College guided hundreds of students in their dissertation project. With increasing number of Doctoral degree holders among the faculty, publication by the faculty in reputed law Journals and Reporters, the College thought of obtaining Research Centre. The objectives for starting Research Centre is

- 1.Enrollment of Doctoral students of Law.
- 2.To involve Post Graduate students in research.
- 3.To promote qualitative research.
- 4.To invite and publish research articles in the Departmental Journal.

After fulfilling necessary requirements, the Karnataka State Law University, Hubballi allotted to this college the first ever and only Research Center outside the University. The University has also recognized three faculty members as competent guides and these are also only three guides recognized outside the University. The Research Centre has achieved the following milestones over the years.

1. It has successfully completed two course work for the doctoral students till now.
2. Attempts have been made to secure ISSN number for the Departmental Journal.
3. P.G. students/Doctoral students are encouraged to go for empirical research.
4. Three students of the Department are in the process of completion of their Ph.D work.
5. An edited book on "EMERGING ISSUES IN CRIMINAL JURISPRUDENCE" has been brought out.

The Research department in the long run has the following plans:

1. To bring out online Journal.
2. To bring out theme oriented Journal such as Journal on Sports Law, Entertainment Law, Energy Law etc.
3. To be a center for testing Plagiarism.
4. To promote Undergraduate research in association with Research and Publication Cell.

File Description	Document
Any additional information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Board of Management

- President
- Two vice presidents
- Two secretaries
- Three members

The Governing Council of the College

- Chairman
- Two Management Representatives
- Member (Academician)
- Member (Corporate Sector)
- Member (Local Area)
- Member (Academician)
- Principal- Member Secretary

- Senior faculty-Member
- Student Representative

Vice Principal

HOD Law/ Humanities

COMMITTEES/CELLS/ASSOCIATIONS

Statutory Committees/Cells

1. **IQAC:** Overall coordination of all the committees for organizing events for academic development and promotion of quality. Preparation of AQAR and periodical submission. Documentation of college activities in association with Documentation Committee.
2. **Legal Aid Cell:** Organization of Legal Aid programmes. Identification and selection of students' for Legal Aid Survey, Para Legal activities, Liason with District Legal Service Authority.
3. **SC/ST Cell:** Information of Social welfare schemes, organizing session by the office Manager dealing with SC/ST privileges. Interaction with the Social Welfare Department. Hearing of grievances. Identification of hostels for students.
4. **Red Cross Society:** Organize Orientation on Red Cross, observation of Red Cross day, awareness on organ donation and disaster management.
5. **National service scheme:** Organizing regular activities like *Shramadhana*, personality development programme, *vanamahotsava*, blood donation camp, celebration of National festivals etc. Organize special annual camp.
6. **Anti-Ragging Cell:** Display of information relating to anti- ragging. Monitoring U.G.C. website relating to guidelines. Keeping complaint box and redressal of problems.
7. **Prevention of Sexual Harassment at Workplace:** Internal Compliance Committee. talks on prevention of Sexual Harassment, organization of seminars/workshops.

Students' Support Cell

1. **Corporate Club**
2. **Human Right Cell**
3. **Practical Training/Clinical**
4. **Moot Court Society**
5. **Workshop / Seminars Committee**
6. **Career Guidance, Placement & Internship**
7. **Cultural Committee**
8. **Literary Committee**
9. **Research and Publications Committee**
10. **Documentation Cell**
11. **Eco Club**

Institution Specific Association/Cells

1. **IPR Innovation Center**
2. **Arbitration Center**
3. **Parent-Teacher Association (SOUHARDA):**

4. **Library Committee**
5. **Yakshotava Committee**
6. **Sports Committee**
7. **Cleanliness Committee**

Service Rules, Procedures, Recruitment, Promotional Policies

- SDM Employees Service Regulations and conduct and disciplinary regulations (Amendment) 2015
- Karnataka civil service Act and regulations made from time to time
- Recruitment and promotion as per UGC/BCI requirement
- Karnataka Government Policies relating to reservation is followed.
- In recruitment of teaching staff the representative from the university would be present along with other members as per UGC Guidelines.
- Recruitment is done through open advertisement.
- Part time and Visiting faculty would be paid as per Management rules.
- Promotional policies as per Management rules and career advancement scheme of UGC as followed by the department of collegiate education.

Grievance Redressal Mechanism

- Periodical Staff Meetings
- Management interaction with teaching and non-teaching staff
- Annual HOI meeting
- Open access of staff to the Principal
- Internal Complaints Committee for Prevention of Sexual Harassment
- Student Welfare Officer/ Staff Advisor
- Internal Coordination committee for examination related grievance
- Anti-Raging Cell
- Maintenance of Student Grievance Register
- SC/ST Cell for redressal of grievance of SC/ST students
- Cleanliness Committee
- Suggestion box placed before the office

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

- The objective of the institution is to create socially committed professionals. The Governing Council through resolutions and HOI meetings insists on innovation and creativity as hall mark in providing quality legal education and insists on novelty.
- The IQAC adheres to Governing Council objectives.
- The College has constituted around 25 Committees/Cells/Associations which are inclusive of statutory/ Student specific / Institution specific committees in nature.
- Committees are headed by faculty conveners, student secretary and two or maximum 4 coordinators.
- The decisions with respect to programmes, mode of organization, mobilization of resources, pooling of expertise, inviting guests/adjudicators are discussed and the deliberations are recorded.
- The College has a Moot Court Society which has set its own trend in the mooting culture of the nation.
- The objective of Moot Court Society is to realize the vision of the Governing Council for creativity and innovativeness.
- The selection of office bearers to the Moot Court Society is undertaken through interview process. The Post Vice Chairperson/Secretary of the Moot Court Society is reserved for final year and Coordinators from junior classes.
- The applicants who fulfill the requirements of prior mooting experience, sound communication skills and previous representation of the College in the mooting events are allowed to file their applications. A panel consisting of Vice Principal, Moot Court Convener and Advocates from Mangalore Bar conducts rigorous interview to select best talents in the College.
- Membership of the Moot Court Society is open with nominal fees.
- The prime objective of Moot Court Society is to promote mooting skills which consist of argumentation, legal research and professional manners apart from other skills of advocacy such as client counseling, negotiation, mediation etc.
- The society holds inter and intra class Moot Court competitions, *Kannada* mooting events, Legislative drafting, Bail petition, Judgment writing, Youth parliament and a host of other related events.
- The Society, in the beginning, confined itself for holding of traditional mooting events at the National level. However with the experience gained over the years as well as to bring out best

among law students, the society embarked upon trend setting moot events such as *Dual Advocacy*, *Triple Advocacy* and *All in All Advocacy*. The society also introduced events like Bail petition, Legislative drafting, Youth parliament, Domestic enquiry, Crisis management, client counseling and negotiations.

- The success of Society is evident through the number of prizes won by our students and also organising of National Law Fest such as DOMINOUS LITIS, VICTORIA JURIS, LEX ULTIMA and JURIS INGENIO.
- Our students are the top beneficiaries of Moot Court Society as we have won State Level Kannada Moot Court thrice in preceding years and in all our National Law Fests the roles of our students as clients and witnesses was appreciated by all.
- The National Moot Court is also instrument in creating strong bondage between Institution and Alumni, Judiciary, Advocates of High Courts, local Bar Association and Academicians.
- The success of Moot Court Society owes its existence to the active role played by Governing Council, IQAC, NSS, Cultural Committee and other cells.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution keeping in mind the needs of the teaching and non-teaching employees is providing the following welfare measures:

- 1.Provident Fund and Gratuity
- 2.Group insurance for self and dependents.
- 3.Short term and long term loans from SDM Employees Housing Cooperative Society
- 4.Leave encashment and Annual Increment
- 5.Interest free loans for group D employees
- 6.Rs 5000 incentive for ladies staff on child birth of first two children.
- 7.Performance Based Allowance (PBSA) System.
- 8.Periodical increase of DA allowance on par with state government norms.
- 9.Subscription to employers' contribution of PF.
- 10.Payment of differential amount to the secretarial staff under the grant in aid scheme.
- 11.Providing of tiles and cash incentives to Group D Employees for house construction.
- 12.Incentives for clearing NET and SLET Examinations.
- 13.Allowance to the Head of the Institution.
- 14.Reimbursement of fuel expenses for official purpose.
- 15.Free training for non-teaching staff.
- 16.Provision for reimbursement of fee paid for Seminar/Workshop for staff.
- 17.TA/DA to the staff attending official duties.
- 18.Staff Welfare Fund and provision for reimbursement of school fees of Group D Employees.

19. Remuneration of ICS, ICW and other competitive examination to the staff.
20. Compensatory holiday for the staff having duties during public holidays.
21. Maternity benefit.
22. Refreshment during examination duty.
23. Encouragement for Study tour.
24. Salary advance to grant in aid staff.
25. Free uniforms (in two sets) to Group D Employees.
26. Concession in payment of fees to the college for school going children of SDM Employees
27. Financial assistance for construction of house to supporting staff (Employees below 'C' Grade)
28. Employee State Insurance Scheme
29. Periodical enhancement of dearness allowances

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 36.59

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	08	06	01

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	02	04	02

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 77.07

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	20	14	11	15

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

- The SDM Education Society is committed towards quality consciousness in all its spheres. The Management has adopted qualitative and quantitative parameters for performance appraisal.
- There are twin methods of appraisal system internal and external. In internal appraisal system, the Head of the Institution obtains students' feedback in oral as well as written forms. The internal appraisal system extends to Teaching, Library, Physical Education Department and Administrative section. The information collected in the internal appraisal system is collated, analyzed, informed to staff and summary of report send to the Management.

- The Internal teachers Appraisal System consists of evaluation through twin criteria i.e., teaching performance and personality assessment. In teaching performance, punctuality/regularity to the classes/providing alternative arrangements during absence/completion of the syllabus in time/completion of each component of the syllabus, ensuring class participation and adoption of innovative methods shall be taken into consideration.
- In personality assessment, criteria such as self-confidence, communication skills, discussion on subjects of social relevance, structured delivery of lectures inculcation of moral lessons, career awareness and understanding emotional and learning challenges shall be taken into consideration.
- The students are required to provide information in likert's scale - average, good, very good and excellent.
- Each component is given maximum weightage of 10 marks.
- The feedback from the respondents will be analyzed by statisticians and general opinions provided by the students will be communicated to the concerned teachers.
- The external feedback is undertaken by the Management through online Performance Based Appraisal System. This system incorporates evaluation of teacher performance on par with seven criteria of NAAC such as teaching learning evaluation, research and consultancy, extension activities, innovative practices etc.
- Based on the inputs provided by the teachers, the computer generates average score for each of the participants.
- PBSA is used for providing additional incentives and recommendations to increments by the Management. The Management on the basis of seniority and average score obtained in PBSA decides the quantum of PBSA to be given to a teacher. PBSA is collected every year.
- Further, Management conducts online surprise surveys with respect to evaluation of HOI, Library and Physical Department of the college.
- Many students write email to the Management expressing their appreciation and short comings in the system. This also becomes a part of the appraisal.
- Open House meeting, PTA meetings and Alumni interaction also provide inputs for appraisal.
- Views in the suggestion box are taken into consideration.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The Institution conducts internal and external audit regularly.
- Internal auditing is under taken by officials of the SDME Society Ujire.
- During internal auditing they peruse various documents like fee receipts, payments, HR related matters, salary disbursement, leave encashment, Bio metric attendance etc. verified. It is carried out in the month of January or February.
- The internal audit has pointed out certain drawbacks with respect to collection of arrears of fees, loss of books at library, monitoring attendance through biometric system and need for quotation

before settlement of final bills. Thirty day time is given to settle the objections which are promptly done.

- The concern raised by internal audit is always answered within thirty days every year.
- External audit is carried out by M/S Surayanaryana Rao and Associates Chartered Accountants, Mangaluru. In all these years no objections were raised and auditors deemed our auditing as “A” class audit.
- The College is an aided institution and is subject to audit by Government of Karnataka. The audit is undertaken by officials of Joint Director Collegiate Education. They have expressed complete satisfaction with respect to maintenance of books, receipts, documents of accounts. **Following are the observations made by them.**

1. Joint account to be opened in the official capacity of the Principal and Joint Director.
2. 50% of tuition fees to be deposited into joint account.
3. Teaching staff shall engage 40 hours which inclusive of 16 hours of teaching, 2 hours of unit tests, 4 hours tutorials, 10hrs of class preparation, 4 hours of administrative assistance to the Principal and 4 hours of co-curricular activities.
4. Administrative correspondence shall be in *Kannada* language.

• **Following are the measures undertaken**

1. Joint account in the name of Principal and Joint Director was opened after following necessary procedure.
2. 50% tuition fee deposited into Joint Account.
3. It was promised to waive tuition fees of lady students upon receiving official communication from the Government of Karnataka.
4. Work diary is prepared in which teachers have to record 40 hours activity in a week as per Audit Report.
5. All correspondence with JD Department and Government of Karnataka is undertaken in *Kannada*.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 17.98

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.62	0.1	2.33	4.73	5.20

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mobilisation of Funds

- The Institution is run by Charitable Society SDME Society, Ujire with non-profit objective.
- Considering the local demand for legal education visa-vis economic back ground of students, the Institution charges reasonable and affordable fees.
- The major portion of the resources is collected through fees and services provided by the college.
- Since the Management is committed towards *Nayadhana*, consultancy services are provided free of cost.
- Considering moderate economic background of students in many cases, fee waiver, fees concession is given and meritorious students are given fee discount.
- However, the strategy of the college for mobilizing funds is only in specific context in which the college reaches out the donors, basically alumni, for holding events such as National Moot Court, Seminar, Conferences, *Yakshostava* and *Onam*.
- The college also receives fees for holding arbitration proceedings at its Arbitration Centre.
- Funds are also generated by disposal of accumulated waste, stock generated from library etc.
- The college auditorium is given on lease for educational activities.
- Rent is also received from the College canteen.
- The college also receives rent for providing center for ICW, Company secretary and other competitive examinations.
- The Management provides funds for regular and special activities as and when needed.
- The Alumni has created Silver Jubilee Endowment Lecture Fund.

Utilization of Funds

- Fees collected is used for library books procurement, dispersal of management salary, payment of differential salary, activities of the various associations, repairs, renovations and day to day expenditure.
- Fee concession would be given by the Management.
- With respect to donations collected, in all cases accounts are maintained, receipts are given and funds are channelized for respective activities in that academic year itself.
- Fees from Arbitration are used to pay allowances to administrative staff of Arbitration Center, providing refreshments and meeting other requirements.
- Amount generated through accumulated waste is deposited into Management account.
- Rent from auditorium, rent received for organizing examinations and canteen will be deposited into

Management account.

- Interest collected from the Silver Jubilee Endowment fund is used to organize Endowment Lecture every two years.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC plays a crucial role in institutionalizing quality initiation, assurance and sustenance.

Institutionalization of Practice 1

It is the vision of IQAC that, integrated learning requires basic knowledge of inter disciplinary learning.

- A legal professional is expected to be well acquainted with minimum knowledge of science, commerce, technology and management.
- IQAC thought of organizing add-on courses in the areas such Basic Accountancy, Cyber law, Human Resource Management, Real Estate laws, India in the eyes of Europe.
- The target group is students of any stream.
- The syllabus was formulated by an expert in the subject with 30 hours of teaching.
- The entire course is managed by a course teacher with course instructors consisting of faculty from Management College, faculty of Law and members of the Bar. Students are provided with study material.
- At the end of thirty hours classes evaluation process consists of objective type of questions.
- A certificate with the signature of Principal, Course Co-ordinator and course instructor was given to all students who have been appropriately graded depending upon their performance.
- Toppers are felicitated during the College day.

Outcome

- Add on course has been appreciated by the students and success is evident in the increased number of student enrolment over the years.

Institutionalization of Practice 2

- IQAC collected opinion from the Employers/Bar Association that when law enter arena of practice, they lack basic professional skills such as court manners, legal reasoning, client examination, legal research, trial advocacy and soft skills.
- The IQAC planned to inculcate these core values through competitive, cooperative learning process

by introducing intra class moot courts inclusive of organising of Law fest as active involvement of students indirectly promotes these basic skills.

- The intra class law fest consists of three levels of advocacy client counseling, negotiation/mediation, trial and appellate advocacy. A hypothetical problem in English and kannada is given and students are required to make thorough research segregating questions of law, fact, legal issues and argumentative skills. This promotes team work, co-operation and learning of professional etiquette in the court.
- The law fest also features arguments on bail petition, crisis management, domestic inquiry, youth parliament, legislative drafting and legal fiction. All these will provide opportunities to the students to learn various facets of legal profession and useful tips for employment.
- Each class is to be represented by a team. The volunteers of moot court society act as clients, witnesses, volunteers and event managers.
- The members of Mangalore Bar Association and faculty preside over various events and give valuable feedback.

Outcome

- The IQAC has observed definite outcome in the quality improvement.
- There has been substantial improvement in inter personal skills, communication traits, legal research, case analysis and court manners.
- Students have also learnt public interest lawyering.
- This has improved communication skills, increase use of library resource including online data base, consultation with the experts and sharing of information.
- This helps the students to understand basic skills of advocacy when they go for regular internship.
- This development is appreciated by Bar and Bench.

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC takes keen interest in teaching learning process. The very purpose of teaching learning should be aimed at effective delivery and outcome in the form of desired results.

The **first initiative** taken up by the IQAC is with respect to performance of the students in the semester examinations and the concern of the parents to this effect. The IQAC identified that following are the reasons for deficiency in the performance of the examination.

- Lack of internal examinations
- Lack of knowledge of writing analytical and descriptive and evaluative answers
- Students have to undergo two semester examinations in an academic year without sufficient training.

- Students coming from science and commerce find it difficult to adjust themselves for descriptive/analytical answers of humanities.
- Though Bridge course and orientation address these issues, the performance in the examination was not satisfactory.

To improve performance in the semester examination, following method is implemented by IQAC

- Design of preparatory examination and model answers.
- The preparatory examination is conducted at the end of the semester covering 3/4th of syllabus. The question papers are prepared in the pattern of semester examination consisting of essay, short notes and problems wherever necessary.
- It was made mandatory for all the student to take up preparatory examinations.
- After evaluation there would be one to one interaction between the course teacher and the student.
- The student is shown Model Answers prepared by the course teacher.
- The Model answers are kept in library for ready reference.
- The best answer script is displayed on the Notice Board.
- The performance of the students is communicated to parents through Progress Report as well as Open House meeting.
- The impact of preparatory examination is reflected in the semester results in which overall performance of the students is steadily improving.

Second initiative of IQAC to promote enhancement in the standard of teaching

- The IQAC believes that performance of the teacher needs to be upgraded & strengthened to reach the beneficiary i.e student community.
- In order to promote standards of teaching, IQAC adopts method of collecting student feedback.
- IQAC identifies learning outcome through student feedback and Result Analysis.
- Student feedback uses learning outcome criteria such as punctuality, regularity, adoption of innovative methods and SWOT analysis by the students.
- Feedback is collected, tabulated and analyzed.
- Student feedback is communicated to the teachers and remarks shown to the teachers.
- PBSA contains provision related to teachers' feedback.
- In the Annual Head of the Institutions meeting, teachers' average performance is the crucial criteria to consider the institutional performance.
- Report of the teacher feedback is placed before IQAC for relevant suggestions.
- Result analysis is done when the university declares the semester results.
- In the Result Analysis, performance of each teacher in the subject taught is taken into consideration.
- This analysis helps the teacher to improve his/her attitude towards teaching performance.
- IQAC on the basis of teachers' feedback and result analysis also organizes faculty orientation/recharge programmes.
- IQAC encourages teachers to participate in Orientation Programme, Refresher Courses, Faculty Development Programmes and Counseling and Mentoring sessions for overall improvement of teaching performance.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post

accreditation quality initiatives (*second and subsequent cycles*)

Response:

Incremental Growth of Academics in Last Five Years.

- Career Counseling, guidance and placement has been improved in a drastic manner. Training and Placement Cell has invited Multinational companies, Law firms, Law Chambers, LPO's for holding placement and a good number of students have been placed. Students are undergoing internship in Judicial, Quasi Judicial, Administrative, Non Governmental Organisations.
- The College provides extensive support to the students to participate as well as to organize National, International level Moot Court competitions. The Moot Court Society has come out with innovative mooting events including law fest.
- The College has a full-fledged internet center and the sister Institution in the same campus has Computer lab. Students can make use of the same. Today faculty feedback is collected through online mechanisms.
- Library computerization and networking of computers have been completed.
- The expenditure for library has been increased after the College is considered as Research Centre.
- The college has entered into MOU with neighboring hostels for the accommodation of lady students.
- The Training and Placement cell is frequently organizing training for competitive examinations including Administrative Service and Judicial Service Examinations.
- Extensive help from the Alumni is secured for organizing Clinical programmes, Law fest, Moot Courts, Mock trials, Guest Lectures and Legal Aid programmes.

Other areas of Improvements

- Introduction of market oriented professional course. 5 years integrated BBA LL.B.,
- Starting of one year LLM in corporate and commercial law.
- New add on courses on Cyber Law, Human Resource Management, Real Estate Laws and India in the image of Europe.
- Alternative Dispute Resolution Center
- IPR Innovation Center established
- Starting of Corporate Club, Eco club and Consumer Club
- Admission to Government grant in aid and reduction in fees.
- Adequate representation of SC/ST in teaching and non-teaching.
- Organization of National Law Fest.
- Participation and ranks in National Surveys.
- Organization of international ,national, state subject specific conference and seminars
- Adoption of improved version of work diary and internship diaries.
- Subscription to reputed online Journals like Manupatra.
- Increased faculty participation in academic bodies.
- Innovative measures under the legal aid with the cooperation of Legal Services Authority.
- More number of teachers with NET/SLET
- 70% of faculty enrolled for Doctoral Programme

Incremental Growth in Administration.

- Decentralized administration HOD in Law and Humanities.
- Role government in audit
- EERMPS system
- Establishment of Student Executive Council
- Formation of student specific committee
- Increase in administrative welfare measures
- Introduction of PBSA system
- Formation of student Alumni association.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 16

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	05	03	02	03

File Description	Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

SAFETY AND SECURITY:

- Installation of CCTV cameras in every class rooms, basement, parking and other areas.
- Hiring of *Falcon* Security for ensuring safety specially for female students.
- Campus is surrounded with compound wall with a single-entry gate and another gate for exit.
- Campus is well lit with halogen lamps placed at entry points.
- Intimation to the local police station on all special occasions like college day, fests etc. to provide additional security to the students. This is done with special concern towards lady students.
- The faculty of the College ensures that all students leave campus safely and if the program runs late lady students from distant places are escorted.
- As lady students form a majority among student body, they are given adequate representation in Student Executive Council
- The Prevention of Sexual Harassment Cell functions effectively.
- Training of basic karate skills to lady students by expert.
- Provision for stating compliant to Student Welfare Officer/Staff Advisor or placing it in suggestion

box.

- Understanding with two sister hospitals of the Management to meet emergency situations.
- Prohibition of strangers into the campus premises.
- The Anti Ragging Cell handles all complaints on ragging and stern action is taken whenever needed.

COUNSELLING:

- The faculty act as mentors and counsel the students on all personal and academic matters.
- The problems of the students especially of the girls are kept confidential.
- Some of the lady faculty members are trained counselors.
- Students have free access to senior faculty, HOD and principal.
- Teachers provide counselling on study and syllabus in their respective classes.
- In case of need, the college approaches professional counsellors.
- Work Diary of the teachers gives details of counseling undertaken.
- Open house meeting and readmission gives an opportunity for counseling of students.

COMMON ROOM:

- A common room is provided on the first floor for lady students to provide them with some private space.
- First aid service is provided.
- Ladies washroom is renovated to their convenience.
- Lady staff is provided with additional rest room.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 0.0027

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 50.01

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 0.00004566

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 0.0000913

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Solid waste management:

- The Institution follows the rules laid down by the City Corporation in connection with Solid Waste Management.
- All classrooms have waste baskets and each floor has waste disposal bins.
- The City Corporation waste collection vehicle collects the waste and disposes of it in accordance with the corporation norms.
- An effort is made for segregation of waste by providing different waste disposal bins for dry waste, bio degradable waste and e-waste.
- Students are advised not to bring plastic bottles and other plastic items to the college.
- The institution generally discourages use of plastic bottles in all college programmes.
- Decomposition system is installed in college garden area.
- Dust bins are placed on all floors including staff room and directions are given to all to deposit solid waste in these dust bins.
- Canteen is specifically instructed to avoid plastic utensils.
- Paper usage is minimized by adopting methods of email and creation of WhatsApp group for communication.

Liquid waste management:

- Liquid waste collected from canteen, wash rooms is diverted and systematically released to the Corporation drainage through well connected pipes.

E-Waste management:

- The Eco-Club of the institution has taken an initiative to collect e-waste like CD, Cell Phones, Earphones, Chargers etc. to be disposed of appropriately.
- The Eco club has conducted awareness programme on E-waste management.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- The Institution building is more than two decades old and the structure does not permit major modifications of rain water harvesting. However, provision is made in the premises for water percolation to increase ground water level.
- The small garden and inter lock system placed allows water percolation thereby promoting ground water conservation.
- Sessions for sensitization with respect to water management, water scarcity and rain water harvesting have been taken up as part of environmental law by the respective course teachers.
- NSS spreads awareness of rain water harvesting during annual camp.
- Water collected from the roof top is channelized into four blocks at the ground level and allows seepage of water thereby increasing ground water level.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:

Bicycles:

- A Few students use bicycle as their conveyance.

- Awareness of use of bicycles is given to students by class mentors.
- Students participate in bicycle rallies in support of promoting use of bicycles.

Public Transport

- Public transport is most convenient method to reach the institution.
- Majority students and a few members of the staff make use of public transport.
- The Institution prohibits students bringing four wheelers to the College.
- The College is easily accessible by both public and private transport.
- The Institution encourages to go for public transport than two wheelers
- The Management had provided college bus to pick up students from Hostels.

Pedestrian Friendly Roads

- College is approachable by pedestrian friendly roads.
- Some faculty members and students residing in nearby hostel and residences walk to the college.

Plastic Free Campus

- Limiting the usage of plastic dustbin in college premises.
- Discouragement of use of plastic bottles by students and staff.
- Ban on use of plastic plates and glass items during college programmes as well as in college canteen.
- Ban on use of plastic banners in college programmes.
- Use of sacks for procurement of college items.
- Staff avoids using plastic tiffin box.
- Discouragement for spiral binding for projects.

Paperless Office

- All office communication such as allotment of duties, workload, examination duties is sent through e-mails.
- Applications are invited online.
- Faculty feedback is taken in single sheet.
- Subscribed for BSNL online bill.
- All official communication/correspondence between university,college and Joint Director of Education is done through email.
- Principal communication through whatsapp and E-mail.
- Alumni communication is through whatsapp/facebook.

Green Land Scaping with Trees and Plants

- The campus has small gardens with rare sapplings and medicinal plants and green lawns.
- The institution premises have a few trees.
- The Eco club makes a conscious effort to adopt green practices through various awareness programs.
- Trekking is organised for students to sensitise them to greenery.
- Student whatsapp groups are created to send communications.

- Students participate in various environmental conscious programmes conducted by Government/ NGOs.
- Inclusion of subjects like environmental law in the syllabus sensitises the students towards environment.
- An innovative competition called 'Selfie with Sapling' was conducted to promote 'Go Green Campaign'.
- Eco Club distributed saplings to staff and students.
- Competitions like collage, fiction writing are normally on green themes.
- The institution has adopted the practice of giving saplings to dignitaries as a token of good gesture.
- On World Environment Day, staff wore green attire to mark the event.
- The Eco Club and NSS celebrate 'Vanamahotsava Day' every year.
- During alumni meet, the alumni have planted sapling in the college premises.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 2.04

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.28	2.3	0.29	0.49	0.66

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination

7.Special skill development for differently abled students

8.Any other similar facility (Specify)

Response: A. 7 and more of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 14

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	03	01	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 7

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	0	0

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 22

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	01	04	06	04

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

National Festivals

The institution makes an effort to inculcate patriotism among students by celebrating national festivals such as Independence Day, Republic Day and Gandhi Jayanti.

- All national festivals are organized by three sister institutions together.
- The event is marked by march-past with students carrying patriotic slogans on placards.
- Singing of patriotic songs.
- Guest invited to hoist the flag happened to be a common man rendering yeomen service or distinguished alumni of sister institutions or retired personals from Armed Forces.
- The students have the opportunity to witness skits, songs and dance performed by students of sister

institutions involving themes of patriotism, unity and integrity.

Birth/Death Anniversary

- Death anniversary is observed by teachers recalling services of father of nation.
- Birth anniversary is celebrated through taking pledge.
- Silence is observed by students and staff to mark the death anniversaries of Indian leaders.
- Marty's day is organized to commemorate the sacrifice and contributions of our great freedom fighters.
- *Sadhbhavana* Diwas is observed.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Finance

- Procurement above one lakh shall be undertaken as per Karnataka Transparency in Public Procurements Act 1999.
- Any procurement above 5 thousand rupees is by inviting three quotations from recognized vendors.
- Day Book records of each day transactions
- The payment vouchers are certified by an Accountant, Office Manager and verified by the Principal.
- Separate Grant in Aid and Self Finance accounts is maintained.
- All expenditure is taken up after Budgetary approval.
- Prohibition against holding more than one thousand cash in cash box.
- Annual auditing by joint director and public audit department.
- Yearly management accounting
- Separate disbursal registers for scholarships with acknowledgement by the students
- The institution has separate GST No.
- Insistence on PAN Card for payment above Rs. 5000/-
- Opening of Current Accounts
- Payment through cheque with acknowledgement.

Academics

- Monthly staff meetings are held to review academic activities.
- Result analyses of each Faculty is undertaken at the end of each semester.
- HOD of Law and Humanities hold fortnightly meeting on attendance and academic matters.

- Internal Co-ordination Committee looks into the evaluation of Practical Training.
- Staff Advisor/Student Welfare Officer operate as liaison officer between Staff and the Principal, Students, vis-vis Staff and the Principal.
- All internal evaluation of papers/projects and assignments is accessible to students.
- Teachers feedback from all students
- Providing scheme/ module for evaluation of practical papers

Administrative

- Decisions on major academic matters are finalized in monthly staff meetings.
- Major policy decisions are taken by the Management and the decisions of the Management is communicated within fifteen days.
- The Governing Council monitors the decisions taken.
- Performance Based Appraisal System is reviewed in a transparent and impartial manner.
- Local Representative of the Management frequently visit and collects feedback from the Head of the Institution.
- The College also comes RTI Act and an Information Officer is designated.
- Statement of Allotment of duties in the college calendar.
- Communication of instructions is in writing.
- Written allocation of duties to secretarial and library staff.
- Promotion on the basis of seniority.
- Structured hierarchy for decision making.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

First Best Practice

Title of the Practice: Establishment of the ADR (Alternative Dispute Resolution) Centre.

Objective:

The ADR Centre was established with an objective of providing services like mediation and arbitration and joining hands with the community in dispute resolution. The institution has a panel of trained mediators.

Context:

Alternative Dispute Resolution is part of legal education. It is very appropriate for our institution being a law college, to adopt a system to promote Alternative Dispute Resolution methods which is the need of the hour. In this context the institution established the ADR Center to provide mediation and arbitration services and to provide a quick and cost-effective solutions to disputes.

- South Canara is known for service sectors like hospital. Education, Banking, Business etc which involves elements of conflict and disputes, which takes years to settle through traditional dispute resolution methods. The vision of *Dharmasthala* is to encourage non-adjudicative system to settle disputes through amicable settlement.
- Joining hands with judiciary in reducing burden of the courts.
- Providing service to community through alternative modes of dispute resolution.
- Creating awareness of amicable dispute resolution methods.
- Conducting training in mediation and arbitration.
- Exposure to students to techniques of arbitration and mediation.
- Provide quick and cost-effective mode of dispute resolution.
- Enlisting arbitrators on the basis of their specialization.

Practice:

- The ADR Centre was established in our Institution.
- It is managed by the Head of the Institution as the Principal Co-Ordinator, a teaching staff as a Convener and a student Co-Ordinator.
- A spacious airconditioned and well-furnished room with necessary facilities is used for this purpose.
- Adequate seating arrangements for clients is made.
- Arbitrators mention the name of the Centre as the venue of Arbitration Proceedings.
- Panel of Arbitrators and Mediators are maintained.
- Secretarial Staff are provided along with Group D employees for this purpose.
- Cupboards are provided for safe keeping of documents.

Evidence of Success:

- Many arbitrators approach the institution and avail the services of the ADR Centre to conduct Arbitration proceedings.
- The ADR Centre has generated fair amount of revenue to the institution.
- Students get a practical experience of arbitration and mediation proceedings along with theoretical knowledge. The ADR Centre has helped the Institution to further its fame in this area of service among the judiciary, Bar, NGOs' and community in general.

Problems encountered and Resources Required:

- Resistance to change from traditional dispute resolution method of court system to ADR methods.

Outcome:

- Awareness on alternative dispute resolution created.
- Many Arbitrators choose our ADR Centre for conducting arbitration proceedings.

- Training Programmes on Mediation and Arbitration are organised.
- Many organisations have come forward for conducted various ADR related programs.
- An ADR Centre at *Surathkal* is established by an Arbitrator trained at our Center.

Second Best Practice

Title of the practice: ESTABLISHMENT OF LAW LAB

Objectives: To impart practical inputs of professional and vocational skills among law students.

Context:

As a professional Institute, we get feed back from Bench / Bar and Corporate sector about lack of adaptability skills and professional competence when students go to profession or legal vocation as the case may be.

Practice:

A full-fledged law lab was established in the Institution. A team was set up under the guidance of senior faculty members to collect day to day legal documents such as sale deed, gift deed, wills, company share certificates, prospectus, shares, passbook samples, cheques, copies of plaint, written statement, interim orders, bail petitions, injunction orders, court and lawyers notice, copy of summons, writ petitions, examples of public interest litigations, bank agreements, negotiation deeds and host of civil and criminal records, decisions of early courts in India and were placed in methodological and subject wise order in a specially designed cupboards. Specially printed sheets were prepared showing charts in chronological order of various landmark legal events, hierarchy of courts, International adjudicatory forums.

Whenever a subject like company law is taught a teacher shows a copy of MOU or articles of Association to class and gives first hand information about these documents. It helps the students to go through the documents and sometimes the faculty gives the exercise to draft deeds.

Evidence of Success:

The result is obviously seen in annual campus recruitment where recruiters really astonished about the practical information which the students can give about some of these items which otherwise could be understood only when they enter into profession or vocation.

- Practical knowledge of legal documents.
- Firsthand experience.
- Understanding law in theory and law in action.

Problems encountered and Resources Required:

- Place constraints for keeping of records as law lab requires lot of space.
- Digitalization of Law Lab involves financial resources.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The transparent admission policy of the Institution is unique to its vision. The aim of the Institution is to conceive law as an instrument of building ethical society. Being a religious minority Institution, it has been accommodating all sections of society without discriminating against religion, culture, economic background etc.

The admission policy aims at:

- Catering to the rural students to acquire professional degree and groom them in the right direction.
- Absence of entrance exams ensures the deserving students from socially backward sections to get admission in the institution easily.
- Maintenance of moderate and affordable fee structure to facilitate quality education affordable to rural and underprivileged sections of the society.
- Fee concession, fee waiver, provision of fee payment in installments, fee sponsored by donors and faculty enables the students to continue their education without financial hurdles.
- Admission of students from diverse backgrounds hailing from different states and nations.
- Ensuring smooth functioning of admission process by establishing a help desk manned by faculty members who will guide the aspiring students and brief them on all process of admission, university procedures etc.
- Orientation and bridge course enable the students to have a birds eye view of career and other opportunities.
- Special English classes are conducted for students from rural areas. `
- The Institution promotes gender equity even in admission where ladies are given much weightage.
- The transparent and honest admission process has borne rich fruits to the Institution with our alumni occupying high positions in Supreme Courts, High Courts, important positions in public offices, politics and other areas.

File Description	Document
Any additional information	View Document

5. CONCLUSION

Additional Information :

- The institution has the aim to attain college of potential excellence
- Introduction of specialised LL.B., Degree such as B.Com., LL.B., B.Sc., LL.B., starting of additional Course in LL.M., in Constitutional and Administrative Law

Concluding Remarks :

The institution has the noble vision of *legal empowerment for ethical society*. With this broad vision in mind, the institution strive every challenge into opportunity to bring out the best which would serve the purpose of legal education. Our earnest effort is to provide qualitative, professional and affordable legal education to the society so as to herald legal literacy and evolve professionals with patriotism, commitment, dedication, discipline and above all good citizenry of this great nation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: A.Any 4 of the above</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>04</td><td>08</td><td>10</td><td>07</td><td>03</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>7</td><td>8</td><td>6</td><td>03</td></tr></table> <p>Remark : The following do not constitute as IPR A Workshop On Cyber Crimes by Prof Nagarathna Workshop On Cyber law And Investigation of Cyber Crimes: Digital India Context One Day National Conference On Development And Environmental challenges: Issues And Strategies For Sustainable Development A National Seminar On " Cultural And Traditional Rights : Access To Common Property Resources" A Workshop On Legal Aspects Of Human Organ Transplantation</p>	2017-18	2016-17	2015-16	2014-15	2013-14	04	08	10	07	03	2017-18	2016-17	2015-16	2014-15	2013-14	2	7	8	6	03
2017-18	2016-17	2015-16	2014-15	2013-14																	
04	08	10	07	03																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	7	8	6	03																	
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: Yes</p>																				
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>08</td><td>16</td><td>12</td><td>07</td><td>11</td></tr></table> <p>Answer After DVV Verification :</p>	2017-18	2016-17	2015-16	2014-15	2013-14	08	16	12	07	11										
2017-18	2016-17	2015-16	2014-15	2013-14																	
08	16	12	07	11																	

2017-18	2016-17	2015-16	2014-15	2013-14
02	04	06	02	05

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	04	06	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	04	06	00

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
44	12	13	07	09

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.5.1

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
74	72	73	77	76

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
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2	1	1	2	1
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Remark : MoUs will be considered in next metric. In this metric only number of linkages with respective institution say "Advocate, Mangalore Bar Association" is counted once, irrespective of number of students associated for a particular year.

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
04	04	01	03	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	1	3	0

Remark : MoUs will be counted only on signing year and not every year.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2.2	3.4	2.6	7.5	6.8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5.71	7.28	6.6	10	9.45

Remark : Number changed as per the CA certificate

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five

years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3.88	3.91	1.95	2.64	2.09

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3.35	3.08	1.64	2.25	1.7

Remark : Numbers changed as per the CA certificate

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
36	44.5	26.2	31.1	28.5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
35.9	44.54	25.59	30.02	26.34

Remark : Numbers revised as per the CA certificate

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
135	101	48	39	22

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
131	77	57	35	22

Remark : Numbers revised as per the proofs

5.1.2	<p>Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years</p> <p>5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>18</td><td>24</td><td>57</td><td>45</td><td>40</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>07</td><td>12</td><td>41</td><td>20</td><td>25</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	18	24	57	45	40	2017-18	2016-17	2015-16	2014-15	2013-14	07	12	41	20	25
2017-18	2016-17	2015-16	2014-15	2013-14																	
18	24	57	45	40																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
07	12	41	20	25																	
5.2.2	<p>Percentage of student progression to higher education (previous graduating batch)</p> <p>5.2.2.1. Number of outgoing students progressing to higher education</p> <p>Answer before DVV Verification : 10</p> <p>Answer after DVV Verification: 0</p> <p>Remark : Since the question is opted out</p>																				
5.3.1	<p>Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.</p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>01</td><td>07</td><td>00</td><td>01</td><td>01</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>01</td><td>07</td><td>00</td><td>01</td><td>00</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	01	07	00	01	01	2017-18	2016-17	2015-16	2014-15	2013-14	01	07	00	01	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	07	00	01	01																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	07	00	01	00																	
5.3.3	<p>Average number of sports and cultural activities/ competitions organised at the institution level per year</p> <p>5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

22	22	21	19	18
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	7	6	6

Remark : Prize distribution ceremony cannot be considered as stand alone event

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6.35	4.27	10.11	5.48	5.76

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5.62	0.1	2.33	4.73	5.20

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
19	40	26	14	08

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Opted out metric

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	09	02	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	0	0

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>866</td><td>828</td><td>792</td><td>738</td><td>676</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>866</td><td>828</td><td>792</td><td>738</td><td>676</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	866	828	792	738	676	2017-18	2016-17	2015-16	2014-15	2013-14	866	828	792	738	676
2017-18	2016-17	2015-16	2014-15	2013-14																	
866	828	792	738	676																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
866	828	792	738	676																	
2.2	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>39.7</td><td>47.1</td><td>28.9</td><td>33.06</td><td>32.55</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	39.7	47.1	28.9	33.06	32.55										
2017-18	2016-17	2015-16	2014-15	2013-14																	
39.7	47.1	28.9	33.06	32.55																	

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
75.28	66.77	39.8	41.25	36.86

NAAC